

Louisiana Cancer Research Center
Board of Directors Meeting
Was held virtually via Zoom
On August 26, 2021, 3pm

The following members of the Board of Directors were present:

Dr. Steve Nelson, Dean, LSUHSC, Chairman
Dr. Lee Hamm, Senior Vice President and Dean, TUHSC, Vice-Chairman
Ms. Barbara Goodson, Deputy Commissioner of Administration, Secretary/Treasurer
Dr. Gene D'Amour, Special Assistant to the President, Xavier University
Mr. Terrence Ginn, Deputy Commissioner for Finance & Administration, BOR
Mr. Walter Leger, Jr., Senior Partner, Leger & Shaw Attorneys and Counselors
Dr. Lucio Miele, Dept Head, Genetics, Director for Inter-Institutional Programs, Cancer Center, LSUHSC
Ms. Pamela Ryan
Dr. Oliver Sartor, Medical Director, Tulane Cancer Center, Assistant Dean for Oncology
Ms. Carroll Suggs

The following members of the Board of Directors were not present:

Mr. Arthur Cooper, Senior Director, Special Projects, Louisiana Economic Development
Dr. Leonardo Seoane, Senior Vice President & Chief Academic Officer, Ochsner Health

Also present were:

Mr. Sven Davisson, Chief Administrative Officer, LCRC
Ms. Deborah Reeder, Chief Financial Officer, LCRC
Dr. Prescott Deiningner, Director, Tulane Cancer Center
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center
Dr. Tom Wiese, Professor, Xavier University
Mr. Ryan Graffagnini, Controller, LCRC
Ms. Keadren Green, Business Manager, Tulane Cancer Center
Ms. Stephanie Wiebke, Business Manager, Xavier University
Dr. Patrice Delafontaine, Executive Dean, TUHSC
Dr. Edward Trapido, Chair, TFL Steering Committee
Ms. Shawna Shields, Associate Director, Tobacco Free Living
Ms. Shelina Davis, CEO, Louisiana Public Health Institute
Dr. Michael Celestin, Director, Louisiana Tobacco Control Initiative
Ms. Barbara Landrum, Business Manager, LSUHSC Cancer Center
Mr. Jameson MacDonnell, Development Consultant, The Mentibus Group

Dr. Nelson called the meeting to order. The roll was called and there was a quorum.

Dr. Nelson requested approval of the minutes from the July 29, 2021 Board meeting.

A motion was made by **Dr. D'Amour** and seconded by **Dr. Miele**.
RESOLVED, with all in favor, to approve the minutes of the July 29, 2021 Board meeting.

Dr. Nelson called for the Development Committee Report.

Ms. Ryan reported that **Ms. Goodson** has been working with LCRC administration and scientific leadership to develop an investment budget and equipment list. **Ms. Goodson** added that she is working on getting clarification from the Scientific Leadership on what recurring funds will be needed to update research equipment. **Ms. Ryan** stated that the Development Committee has been looking at the best way to fund these external relations efforts.

She added the LCRC needs to begin to build infrastructure to prepare for the new Director. **Ms. Goodson** will be meeting with the Scientific Leadership to discuss the budget and equipment needs. Ms. Reeder stated she could distribute the draft equipment list. **Ms. Ryan** expressed the need for LCRC to begin developing the buildings network systems and what is needed for the LCRC to grow.

Mr. Davisson thanked the Development Committee for all of their work on this project along with Mr. MacDonnell and himself. He explained the committee would like to recommend a development plan, which is a phased approach. The plan will concentrate on building core infrastructure and capacity for the management of a development program, without setting a definitive course. Mr. MacDonnell presented an update on the project, gave his findings, a proposed budget and recommendations. The complete presentation is on file in LCRC's Administration office.

Dr. Nelson called for the CAO Report.

Mr. Davisson gave an update on the search for the LCRC Director. He reported AMN Healthcare is close to completing their one-on-one interviews with LCRC key stakeholders. Mr. Davisson stated he has a call scheduled with the search firm to discuss their recommendations coming out of the meetings with the key stakeholders. He will have an update at the next meeting.

Dr. Nelson called for the old business. There was none.

Dr. Nelson called for new business. There was none.

Dr. Nelson called for an Executive Session.

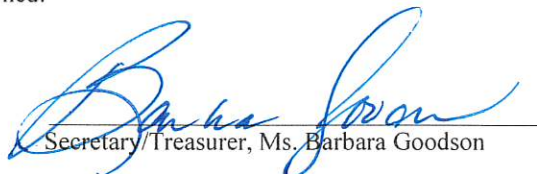
Dr. Nelson called the meeting back to order following the Executive Session.

Dr. Hamm gave his proxy to **Dr. Sartor**.

A motion was made by **Ms. Suggs** and seconded by **Ms. Ryan**.
RESOLVED, with all in favor, to approve a two-month extension to the current contract with the Mentibus Group, to include clearly outlined deliverables and expectations.

A motion was made by **Dr. D'Amour** and seconded by **Dr. Sartor**.
RESOLVED, with all in favor, for LCRC to develop an RFP for a short-term development engagement consultant to extend to the end of the current fiscal year and to include a scope of work, expectations and deliverables.

With no further discussion or business, the meeting adjourned.


Secretary/Treasurer, Ms. Barbara Goodson